

2024-2025 HANDBOOK

Limited Edition & Mass Production

(Updated 6/2/24)



Mr. Brian Fancher, Director

Mrs. Rebecca Sabree, Assistant Director

Michael McHargh, J.J. Jones, and Zack Triscari, Choreographers

MAYFIELD HIGH SCHOOL LIMITED EDITION SHOW CHOIR

2024-2025 Contact Information

Director: Brian Fancher bfancher@mayfieldschools.org
Assistant Director: Rebecca Sabree resabree@mayfieldschools.org

Mayfield Vocal Music Boosters Board:

President: Amy Bell - alzuercher12@gmail.com

Treasurer: Abby Jones - abigailjo@gmail.com

Secretary: Amy Marcelli - amy@amymarcelli.com

Membership & Volunteers: Natalie Senra - nsenra@msn.com

Fundraising: Lisa Moran - lmoran@sbcglobal.net

Costumes & Spirit Wear: Rochelle Wilde - rochellewilde@gmail.com

Concessions Co-Chairs: Stephanie and Jon Cameron - s32c@icloud.com

LIMITED EDITION 2024-2025

YEAR-AT-A-GLANCE

One of the best ways you can support Limited Edition and Mass Production is to support their rehearsal efforts and to attend events and competitions. Please note the schedule below; come enjoy the shows, and cheer for LTD!

All regular Rehearsals are 6pm-9pm; all Camps are 1pm-8pm unless otherwise noted. Competitions will last all day. If we make finals, we could return at midnight or later.

* Denotes tentative event

June

Sun. 2 Parent Meeting 1pm

August

Thur. 8/15 First Rehearsal 6pm-8pm

Sat. 8/17 Camp

Mon. 8/19 Rehearsal

Tue. 8/20 Rehearsal

Sat. 8/24 Camp

Mon. 8/26 Rehearsal

September

TBD Mass Production Auditions

Sat. 9/7 Camp (Zack & JJ)

Mon. 9/9 Rehearsal

Sat. 9/14 Camp (Zack & JJ)

Mon. 9/16 Rehearsal

Mon. 9/23 Rehearsal

Sat. 9/28 Camp

Mon. 9/30 Rehearsal

October

Sat. 10/5 Camp

Mon. 10/7 Rehearsal

Mon. 10/14 Rehearsal & Pictures*

Sat. 10/19 Camp (Zack & JJ) **10am-5pm**

Mon. 10/21 Rehearsal & Hair/Makeup Tutorial

Mon. 10/28 Westlake Festival 3pm-10pm

TBA Halloween Party*

November

Sat. 11/2 Camp (Zack & JJ)

Mon. 11/4 Rehearsal

Mon. 11/11 Rehearsal

December

Mon. 12/2 Rehearsal

Mon. 12/9 Rehearsal

Tue. 12/17 Holiday Concert 7pm

TBD Holiday Party*

TBD MMS Performance*

January 2025

Mon. 1/6 Tech Rehearsal **5pm-9pm**

Sat. 1/11 MHS Festival 12-10pm

Mon. 1/13 Rehearsal

Mon. 1/20 Rehearsal (MLK Day)

Sat. 1/25 Competition - North Royalton*

Mon. 1/27 Rehearsal

February

Mon. 2/3 Rehearsal

Sat. 2/8 Competition - Twinsburg

Mon. 2/10 Rehearsal

Sat. 2/15 Competition - Medina

Mon. 2/24 Rehearsal

TBD Fox 8 Performance*

March

Sat. 3/1 Competition - Solon

April

Tues. 4/22 Rehearsal

4/26-4/27 Fine Arts Showcase*

May

Mon. 5/19 Rehearsal

Tue. 5/20 Spring Concert 7pm

Wed. 5/28 Auditions for 2025-2026

2024-2025 Parent/Student Expectations

To make the most of our time and keep things running smoothly, we have a few expectations for everyone. It all boils down to one golden rule: "Be Courteous" in everything you say and do.

Chaperone and Parent Volunteer Expectations

Supervision of Students

Since our performing group travels frequently, it is our collective responsibility to supervise the students. As such, adult volunteers serving as chaperones or in other support roles for the choir must actively supervise all students. If you observe students behaving inappropriately while representing MHS, whether on school grounds, on the bus during travel, in dressing rooms, or homerooms while competing, please remember that you should immediately report any such incidents to Mr. Fancher.

Student Conduct, Rehearsal, and Attendance Expectations

Personal Conduct

Acceptance into LTD signifies a willingness on your part to adhere to the rehearsal and performance schedules as laid out in this handbook.

1. Mayfield High School expects students to uphold high standards of behavior and leadership in extracurricular activities. This includes following school rules both on and off campus during all times of the day and year. Failure to meet these expectations may result in exclusion from extracurricular activities.
2. District rules apply when students are in public representing Mayfield High School. Act with courtesy and common sense to bring credit to yourself, the group, and the school.
3. **Social Media:** Any students using social media sites (such as, but not limited to TikTok, Snapchat, Instagram, etc.), to post or say negative things about other LTD members, directors, parents, competing schools, or anyone associated with the Mayfield Vocal Music program may be removed from the group.
4. Being polite to everyone, including our bandmates, the audience, guests, and directors, is vital to a positive environment. It should guide everything we do. Politeness means behaving well, following rehearsal rules and times, being careful with our words, and treating others with respect.

5. All LTD show choir members should strive for achievement both on stage and in the classroom.
6. **Full-Year Commitment:** Placement into the Limited Edition Show Choir is a full-year commitment and responsibility. Unexcused tardies or absences or excessive absences (excused or unexcused) from rehearsals, competitions, and performances may affect the student's eligibility for PE credit or may lead to dismissal from the group.
7. Violations of any of these guidelines could result in disciplinary action and/or removal from the group.

Rehearsal and Performance Expectations

Show Choir is a rewarding and time-consuming commitment and is unlike most other activities that you will participate in at the high school level. It is a group effort where everyone must depend on everyone else to be present, to sing, to dance, and to represent Mayfield. When a student is absent, it impacts the entire group's performance, both in singing and choreography.

1. Students must be **on-time** at every rehearsal and call-time. Please arrive early and be ready in the rehearsal/performance room by the call-time. Please do not wait to be prompted to begin warm-up. Attendance will be taken at the called time. Do not cause the rehearsal to be delayed. If you are late, inform Mr. Fancher or Mrs. Sabree immediately upon your arrival.
2. **Materials:** Have your music, pencil, and personal water bottle at every designated rehearsal.
3. When arriving, put your phone with your things in the auditorium seats and leave it there. Phones are only allowed to be used during breaks.
4. Please be attentive and silent when a leader is talking and when a stop or pause is called by the director or choreographer. Listen to the corrections/suggestions by the director/choreographer first and correct that area of concern by singing or dancing, then ask your appropriate question(s) or make your suggestion(s). Raise your hand and wait to be called on before making any comments.
5. **Excused absences** (other than absence from school due to illness) must be handled on an individual basis with Mr. Fancher. Please arrange all work or personal appointments (doctor appointments, teacher conferences, test make-up dates, family errands, etc.) outside of scheduled rehearsal time. If a student is absent from vocal and/or choreography rehearsal(s), their performance/competition participation will be at the discretion of Mr. Fancher. Absences without written

parental explanation (via the [Conflict/Absence Form](#)) will be considered “unexcused.” Unexcused absences may affect their position on stage and their participation within the group. These expectations are necessary for proper preparation of the group. Excessive absences may lead to further disciplinary action including removal from the group.

6. Please **request permission to miss a rehearsal** via the [Conflict/Absence Form](#) at least TWO FULL DAYS before any conflict. No exceptions! If notice is given late, it will be considered an unexcused absence. In emergencies you may notify Mr. Fancher the day after the absence. Permission to miss a rehearsal is not granted until the student and/or parent has communicated/discussed the absence with Mr. Fancher.
7. For any absences, excused or unexcused, that student is expected to come 15 minutes early to the next date for **testing**. They will be expected to demonstrate any music and choreography learned or cleaned at the missed rehearsal. If determined as insufficient by the directors,
8. Please notify your other teachers of any LTD Show Choir **conflicts** with classes as soon as they are scheduled. Inform them that the activities are district approved and offer to do make-up work in advance. Do not use LTD or LTD commitments as an excuse for missing other obligations, especially academic assignments. If you have a concern, please see Mr. Fancher.
9. **Voice lessons** are strongly recommended for ALL students. Speak to Mr. Fancher if you have interest in voice teacher recommendations.

Competitions/Concerts

1. Attendance at all performances and competitions is MANDATORY. Eligibility for PE Credit will be affected if any performances or competitions are missed. See page 3 for a tentative full-year schedule as of 6/2/24.
2. Concerts will include:
 - Holiday Concert – Tuesday, 12/17/24 at 7:00 pm
 - Spring Pops Concert – Tuesday, 5/20/25 at 7:00 pm
3. Show Choir competitions occur on Saturdays, January through March. All students will be expected to travel as a group via bus. If a student needs to travel separately for any reason, an [Alternate Transportation Form](#) must be completed and submitted before departure for the event. It can be found on the LTD page of the website.
4. LTD Show Choir will host its own festival on Saturday, January 11, 2025. See the parent involvement section for further details.

5. Additional community or school performances may be scheduled throughout the year. Students will be notified of all performances in advance and should accordingly work ahead in their schoolwork, request adjustments in work schedules, and be willing to adjust other outside commitments FOR ALL PERFORMANCES.

Attire/Costumes/Personal Appearance

- Please wear appropriate clothing for all rehearsals, especially shoes. You will be performing very active choreography. Be comfortable and use good judgment. No sandals, Crocs, or bare feet will be allowed at any time. Students without proper footwear will not be allowed to dance until they change into proper footwear. Hats or head coverings must be in accordance with the Mayfield High School dress code, or as allowed by Mr. Fancher.
- Please take your garments out of their garment bag and care for your costumes according to the “Costume Care” directions provided by the Costume Committee. Dresses/Suits should never be taken home!
 - When traveling for competitions and performances, students are expected to be appropriately attired at all times. As announced by the Director this may include full costume or travel attire.
 - Designated Show Choir approved make-up will be required of all students at all performances and competitions.
 - Any lost or excessively damaged costume items will be replaced at the student’s expense accordingly.
 - The wearing of body-piercing(s) and jewelry is not allowed during performances and the length/style of head hair must be maintained as clean and neat so as to not deter from the performance and/or judging. Mr. Fancher & Mrs. Sabree will decide on dresses’ hairstyles. Decisions in each of these matters are FINAL, no exceptions.

Discipline/Consequences

Violations of guidelines and expectations may affect the student’s position on stage, eligibility for solos, and eligibility for PE Credit.

Depending on severity of the conduct (violations which are severe in nature may merit immediate removal from the choir), consequences may include, but are not limited to, the following:

- Student has a conference with Mr. Fancher and parents are called.
- Student is sent home immediately from rehearsal and a meeting with parents and Mr. Fancher is set (student may or may not be present at the discretion of Mr. Fancher).
- Student is sent home immediately from rehearsal and placed on probation.

- Student may face possible removal from the group.

Student Fees

1. The fee for the 2024-2025 Mayfield High School Show Choirs is \$350. The show choir fee includes, but is not limited to costumes, personal/accessory items, trips, props, choreographers, music, and numerous incidental group expenses. This amount does not include the cost of shoes, undergarments, and/or makeup.

2. Payment Schedule:

June 2nd	\$50 (at Parent Meeting)
August 17th	\$100 (at Camp)
September 28th	\$100 (at Camp)
November 2nd	\$100 (at Camp)

**Payment methods: Cash (in envelope with name), check (to Mayfield Vocal Music Boosters), or Venmo (@MayfieldLTD)*

Memo: "(Student Name) - LTD Fee"

3. All fees must be paid by November 2, 2024 for your child to remain a member of LTD Show Choir. If you are in financial hardship, please communicate that to Mr. Fancher prior to the payment date. Mayfield High School does not provide our show choir program with any funding or reimbursements. We are responsible for raising/disbursing all money for this program.
4. Should a student drop out of LTD Show Choir for any reason, no refunds will be issued.

SCHEDULE

Rehearsals

Schedule

- LTD regularly rehearses Mondays from 6pm-9pm, unless noted on the schedule.
 - Check page 3 for the full tentative schedule for the year as of 6/2/24.
 - All dates will be posted on MayfieldVocalMusic.org/Calendar and will be regularly updated throughout the year.
 - You can also subscribe to the Google Calendar by clicking the link at the top of the page.
- Mass Production (MP) auditions will take place in the fall. More information will be available at the time of auditions.
- LTD Crew will also be determined in the fall.

Attire

- Choir members should wear modest, comfortable, non-baggy clothing that allows freedom of movement and visualization of body position. Students should wear dance shoes or running/tennis shoes. No sandals or bare feet will be allowed at any time.
- Directors will indicate when students should rehearse in their performance shoes.
- Students will have time to change in the backstage dressing rooms as needed.

Student Guidelines

- At the start of rehearsal, put all belongings in the auditorium seats, then report to the stage to assist with setup as needed and be ready to go!
- Show Choir rehearsal is a **no-phone zone**. Leave your cell phone with your belongings in the house.
- A successful show choir practices excellence. Habits that make a difference:
 - Arrive early and be all ready so you are ready to begin at the appropriate time.
 - Respectfully listen to and follow directions from the director, choreographers, dance captains, and section leaders.
 - Do not talk between numbers. The time you lose (or not) to talking, quieting down, and regaining focus will make a difference in your performance.
 - Once you have learned the music and choreography, practice outside of rehearsal so that your rehearsal time can be spent working as an ensemble.
 - Bring a water bottle to each rehearsal.

Camp Days

LTD has additional rehearsals throughout the late summer and fall to learn and refine their show choreography. Most of these days are labeled as “Camp” in the calendar.

Student Guidelines

- Attendance during Choreography Camp Days is essential. Please arrange your schedule (work, Senior pictures, doctors’ appointments, volunteer or other activities, etc.) around these dates/times.
- Students who also participate in Mayfield Band or Fall sports must communicate with their directors/coaches and coordinate any “time sharing” schedules with Mr. Fancher. ALL absences must be approved by Mr. Fancher or (combo director).
- Choreography days are exhausting and exciting. Please take care of yourself: sleep well, eat well, and hydrate well. Your body is your instrument; take good care of it.
- As much as possible, plan ahead so that your academics will not suffer.

Concerts & Performances

- Holiday Concert – Tuesday, 12/17/24 at 7:00 pm
- Spring Pops Concert – Tuesday, 5/20/25 at 7:00 pm
- Festival: Saturday, January 11, 2025, 12pm-10pm
 - Mayfield’s annual show choir festival. Local high school show choirs will perform throughout the evening. This is an ALL HANDS ON DECK event.
- Special events or additional performance opportunities may come up during the year. Mr. Fancher will notify students and families in a timely manner.

2025 SHOW CHOIR COMPETITION SEASON

COMPETITION DATES

January

22 Competition - North Royalton

February

8 Competition - Twinsburg

15 Competition - Medina

March

1 Competition - Solon

Important Notes:

- Mrs. Sabree will send the week’s competition day schedule and any other news via e-mail by each Tuesday before the competition.

- All families must complete the [Health/Medical Form](#) before the student will be allowed to participate.

THE COMPETITION DAY

Schedule Overview (a sample competition day itinerary is included in this packet)

- The day begins with an early morning “call time.” All students meet in the auditorium for a costume check and instructions before boarding the buses.
- When we arrive at the competition, students will unload the truck, settle into their homerooms, and prepare for the day.
- LTD often performs late morning or early afternoon.
- Students can enter the Solo Competition if they offer one (Mr. Fancher will have a sign-up for these in January). Participating students choose their own music and provide a CD soundtrack or accompanist. Students should also plan to bring something nicer to wear if chosen to participate in a Solo Competition.
- All students attend the pre-dinner Awards ceremony with the hope of advancing to the evening Finals competition.
- If we make finals, we typically return to Mayfield around midnight or later.

Student Expectations

- Costume Care/Checklist – The Costume committee will provide specific costume care instructions and a competition day checklist in January.
- Participation
 - Arrive early and prepared for morning call time.
 - Be dressed, mentally focused, and on time for competition warm-up transit.
 - Watch and learn from other performances when you are not otherwise scheduled.

Competition Day Survival Tips...from Former Show Choir Kids

- In addition to all costume items, BRING...
 - Small blanket/pillow
 - Cell phone and charger
 - Card Games or Board Games
 - Toiletries:
 - Toothbrush and toothpaste
 - Hairbrush
 - Bobby pins
 - Hairspray
 - Mirror
 - Deodorant!
 - Money! About \$30-\$50 should be fine
 - Water Bottle (no other food/beverages are allowed to be brought to competitions)
 - A good attitude!!!! ☺

- What to Wear to the Competition...
 - LTD Show Choir jacket
 - Very comfy shoes
 - Comfy black pants (leggings, black jeans, etc. - no sweatpants/PJ pants, please!)

- How to Prepare the Night Before and Morning of...
 - Get as much sleep as you can!
 - Prepare your duffel bag
 - Remove nail polish
 - Wake up early so you won't be rushing around
 - Wash your face! Helps prevent many breakouts!
 - Shower in the morning
 - Eat a good breakfast!!!

- Once You Get to School...
 - Don't be hyper and crazy in the morning, you will make enemies!
 - Keep a friendly attitude towards people! Don't be grumpy
 - ALWAYS listen to the directors and the chaperones. BE QUIET.
 - Go through the costume check quietly and actually check as they go along the list.

- On the Buses...
 - Don't be that annoying loud kid
 - Be respectful if people are sleeping
 - If it's a long bus ride, don't drink a lot of water! There are no bathroom breaks!
 - If it's a short bus ride, drink water!!!!
 - Listen to adults

ONCE AT A COMPETITION

Pay attention to your schedule so you know when to get ready and when you need to be at specific places. The usual order of events...

Dresses

Do makeup
Do hair
Get costumes
Put on leo/tights and t-shirt
Put on opening costumes
Put on shoes
Set 2nd costume in basket
Do last minute touch-ups

Suits

Do hair
Get costumes
Put on compressions shorts
Put on opening costume
Put on shoes
Set 2nd costume in basket
Do last minute touch-ups

Mass Production

Put on performance "blacks"
Get instrument & music ready

Everyone

- Get your water bottle and line up
- Focus on your show
- Go to warm-ups quietly
- Stay focused during warm-ups
- Line up and transit quietly to performance stage
- Set costumes
- Get into opening positions
- Perform BIG
- Return to homeroom to change
- Quietly run through costume check with Seniors
- Follow your schedule so you know
 - ✓ when the other group or Solos are performing (clap and cheer like crazy!)
 - ✓ when you should eat
 - ✓ when you need to go to Awards
- Hangout, enjoy your friends, meet new people, watch other choirs!
- Protect your voices when cheering!

Sample Competition Day Itinerary

Please note: an actual Competition Day Itinerary will have other day-of details included that are not shown here, such as reminders about travel attire, costume checks, when to load the truck, etc.

Medina Midwest Showcase - Saturday, February 17, 2024

- 8:00am Singer/dancers, combo, & crew report to Mayfield HS
- 8:20am Load Busses
- 8:30am Depart for:
Medina High School
- 9:30am Arrive at Medina High School.
- 11:00am Lunch Break - Eat something now!
- 11:30am Back to HR to get ready.
- 12:10pm Meet in the dresses' homeroom, ready to go.
- 12:20pm Everyone lined up with a partner in the hallway outside the HR, ready to transit to the Warm-up Room.
- 12:25pm Warm-up
- 1:00pm **PERFORM!**
- 1:30pm **Video Review**
- 2:00pm Back to HR to change out of and hang up costumes.
- 5:00pm Prelim Awards in the Gym
- 6:20pm First Finalist ready to go to warm up
- 7:00pm First Finalist performs
- 10:00pm **Medina "Encore Entertainment Co." - Host (HS Mixed)**
- 10:30pm Final Awards
- 11:00pm Clean HR & load truck.
- 11:30pm Leave for Mayfield High School.

Sunday, February 18, 2024

- 12:30am Arrive at Mayfield High School.

Parent Involvement

The success of Show Choir is dependent upon parental involvement in committees and subcommittees that assist each group throughout the year.

1. Committees will begin to form from the sign-up lists and at booster meetings throughout the year.
 - o Costumes, set-building, stage-crew (riser setup), competition chaperone, festival coordinator, fundraising, snack/food donations, graphic design (posters, ads), etc.

At a minimum, families will be required to:

- Volunteer a minimum of TWO (2) hours at the Mayfield High School Show Choir Festival
 - o **AND ONE (1) OF THE FOLLOWING:**
- Volunteer for & actively serve on ONE (1) committee
 - o **OR**
- Serve as a chaperone for ONE (1) competition (chaperones receive free admission to the competition they chaperone for)

These activities are required of all families, as they allow us to be able to fund and smoothly run LTD Show Choir.

2. Please feel free to reach out to Mr. Fancher (bfancher@mayfieldschools.org) if you have a matter of importance to discuss. If a phone call or face-to-face meeting is requested, coordinate timing in advance.

LTD Show Choir is fortunate to have parents who help in many ways throughout the year. Whether you have just a bit of time to give, or a lot, every effort is appreciated and truly does make a difference – and we will make every effort to job-share tasks so that you can participate without being overburdened.

EVENTS

- Festival (participation required) – Saturday, January 11, 2025
This is our biggest fundraiser for Limited Edition!
- Each family volunteers a minimum of 2 hours this day. The volunteer sign-up will be sent out in December.
- Special Note to Senior parents: Families of Limited Edition and Mass Production Seniors each make a poster (standard full-size poster board) of their student to display at the Festival!
- Posters should include:
 - o Photos: baby photos, childhood photos, show choir photos, Senior photos, etc. Approximately 15-18 photos fit nicely on a full-size poster board.
 - o Student bio, including years in show choir, other activities, post-Mayfield plans

- Student's note to the family
- Student's note to the underclassmen
 - Posters can be delivered to the Choir room the Thursday before the festival

PERFORMANCES & COMPETITIONS

Stage Crew

- Parents assist with any set construction and props/equipment maintenance. Most tasks do not require "skilled labor." Stage Crew meets periodically throughout the fall to prepare for the Competition season.
- Many hands are also needed at the festival, Saturday, January 11th, 2025.
- On competition Saturdays, Stage Crew loads and unloads the show choir equipment trailer and serves as stage hands for Limited Edition and Mass Production.

Chaperones

- Saturday Competitions, January-March
 - These parents ride the bus to and from show choir competitions, assist students before and after their competition performances, and supervise students throughout the day.
- Specific chaperone needs will be determined closer to competition season.

OTHER PARENT INVOLVEMENT

Costume Committee

- Sewing, mending, adjusting, washing costumes

Set-Building

- Handy with tools, woodwork, lighting, and/or electronics

Festival Coordinator

- Organized, runs a tight ship, coordinates with the Directors to ensure a smooth Festival experience for all

Fundraising

- Coordinates with Lisa Moran (Fundraising chair) on conceiving and executing fundraisers

Food/Snack Donations

- Donate food, water, snacks, or meals for the show choir when traveling to some events and/or long rehearsals

Graphic Design

- Experience or willingness to learn Canva, Photoshop, or other software to help design posters, flyers, etc. for various show choir events

Attend Booster Meetings

- Keep up with what goes on in the Vocal Music Department, bring new ideas, have your voice heard.
- Booster meetings are at 7pm in the MHS Cafeteria:
 - 2024: 6/5, 8/14, 9/4, 10/1, 11/6, 12/4
 - 2025: 1/8, 2/4, 3/5, 4/16, 5/7, 6/4